



**Welcome to JAME**

## **Instructions to Authors and Guidelines for Manuscript Submissions**

The following guidelines provide information to the Authors about the submission process and our peer review process via the online journal platform.

Please feel free to contact the journal team office email address if you have any queries.

Email:

**Secretariat**

***e-mail: [jlecon@holistence.com](mailto:jlecon@holistence.com)***

***GSM: +90 530 638 70 17 / [WhatsApp](#)***

Last update: 19 September 2022

## ABOUT JAME

The **Journal of Applied Microeconometrics (JAME)** is an internationally peer reviewed and periodical open access e-journal covering any issues in theoretical and applied microeconometrics. The journal also covers quantitative research in microeconomics. The main topics/subject areas of the journal are as follows:

- Estimation and Testing
- Robust Regression
- Discrete Choice Modelling
- Models for Count Data
- Duration Models
- Limited Dependent Variables
- Microeconomic Theory
- Bayesian Microeconometrics
- Big Data and Machine Learning in Microeconometrics
- Spatial Econometrics
- Non-Parametric Regression
- Panel Data Analysis

**JAME** aims to serve as a platform for high quality research in applied microeconometrics. The scope of the Journal includes any papers dealing with identification, modelling, estimation, testing and prediction issues encountered in the analysis of individual-level data on the economic behavior of individuals or firms using regression methods for microeconomic data i.e. cross sectional data, repeated cross-sectional data, pool data, cohort and panel data etc. The journal also accepts case study articles written for both developing and developed countries.

We receive seven types of submissions:

1- Regular submissions (open submissions)

2- A special issue

a) consisting of selected full length articles from national/international conferences, symposiums or workshops on microeconometrics.

b) by a guest editor invited by the editor in chief focusing on a specific area of research in microeconometrics.

3-Critiques of Previously Published Research Papers

4-Case Study Articles

5-Book Reviews

6-Letters to the Editor

7-Invited articles (Invited articles are submissions of which authors are invited to publish their work by the editor in chief and not subject to a review process.)

The publication language of the journal is **English**. The **Journal of Applied Microeconometrics** is an **open access electronic journal**. Each paper published in the Journal is assigned a **DOI® number**. The journal is published **2 times** a year as **SUMMER (June)** and **WINTER (December)** periods.

## **BEFORE THE SUBMISSION PROCESS**

### **1. ETHICAL RULES**

The Journal of Applied Microeconometrics (JAME) is committed to meeting and upholding standards of ethical behaviour at all stages of the publication process. It strictly follows the general ethical guidelines provided by the Committee on Publication Ethics (COPE) and the Open Access Scholarly Publishers Association (OASPA). Depending on these principles and general publication requirements, editors, peer reviewers, and authors must take the following responsibilities in accordance to professional ethic and norms. The proper and ethical process of publishing is dependent on fulfilling these responsibilities.

#### **The Ethical Responsibilities of Author(s)**

- Submitted manuscripts should be original works in accordance with the specified fields of study.
- Manuscripts sent for publication should not contradict scientific publication ethics (plagiarism, counterfeiting, distortion, republishing, slicing, unfair authorship, not to mention the supporting organization).

- The potential conflicts of interest of the author(s) should be stated and the reason should be explained.
- The bibliography list is complete and should be prepared correctly and the cited sources must be specified.
- The names of the people who did not contribute to the manuscript should not be indicated as an authors, they should not be suggested to change the authors order, remove the author, or add an author for a manuscript that is submitted for publication. Nevertheless, they should identify individuals who have a significant share in their work as co-authors. A study cannot be published without the consent of all its authors.
- Author(s) are obliged to transmit the raw data of the manuscript to the editor upon request of journal editors.
- The author(s) should contact the editor to provide information, correction or withdrawal when they notice the error regarding the manuscript in the evaluation and early view phase or published electronically.
- Author (s) must not send manuscripts submitted for publication to another journal at the same time. Articles published in another journal cannot be resubmitted to be published in JAME.
- In a manuscript that has reached the publication stage, the authors should fill in the "Copyright Transfer Form" and forward it to the editor.

### **Plagiarism and unethical behavior**

All manuscripts submitted to **JAME** are reviewed through [iThenticate](#) software before publishing. The maximum similarity rate accepted is **15%**. Manuscripts which exceed these limits are analyzed in detail and if deemed necessary returned to the authors for revision or correction, if not they could be rejected to be published if any plagiarism or unethical behavior is detected.

Following are some of the behaviors which are accepted as unethical:

- Indicating individuals who have not intellectually contributed to the manuscripts as authors.
- Not indicating individuals who have intellectually contributed to the manuscripts as authors.
- Not indicating that a manuscript was produced from author's graduate thesis/dissertation or that the manuscript included was produced from a project's data.

- Salami slicing, producing more than one article from a single study.
- Not declaring conflicting interests or relations in the manuscripts submitted.
- Unveiling double blind process.

## 2. PUBLICATION POLICY

The **Journal of Applied Microeconometrics (JAME)** is an **electronic and open access** journal. The journal's articles have "free availability on the public internet, permitting any users to read, download, copy, distribute, print, search, or link to the full texts of these articles, crawl them for indexing, pass them as data to software, or use them for any other lawful purpose, without financial, legal, or technical barriers other than those inseparable from gaining access to the internet itself."

Manuscripts submitted to **JAME** should be in line with **the following editorial principles and author guidelines.**

### Publication Principles

- The **Journal of Applied Microeconometrics (JAME)** will be beginning its broadcasting life in June 2021. It is an internationally peer-reviewed and periodical journal published regularly in two issues per year in **June and October**, in the fields of “fields such as environment, finance, education, agriculture, labour, health, public policy, rural development in the scope of economics, psychology and other fields in social sciences applications in microeconometrics. All manuscripts submitted for publication are evaluated by the editor-in-chief, co-editor, associate editors, editorial board and reviewers.
- The journal accepts the studies written only in **English**. Original research papers, critiques of previously published research papers and case study articles are published in the journal.
- Only the original scientific researches are included. It is essential that the information created in the scientific study needs to be new, suggest a new method, or give a new dimension to an existing information
- **JAME** is an **open-access electronic journal**. All articles published in the journal are assigned the **DOI number**. All researchers worldwide have full access to the articles published in the journal and can download them without any subscription fee.

- The manuscript submitted for publication in the journal must have **not been published elsewhere** or have **not been sent to another journal to be published**. These studies or their abstracts **which were presented in a conference or published can be accepted** if it is indicated in the manuscript. In addition, if **the study is supported by an institution or is produced from a dissertation**, this should be indicated by a footnote to the title of the manuscript. Those who want to withdraw their manuscripts for publication for some reason must apply to the journal management with a letter. The editorial board assumes that the owners of the manuscript agree to abide by these terms.
- All responsibility of the manuscripts belongs to the authors. They should be prepared in accordance with international scientific ethics rules also mentioned in the journal. Where necessary, a copy of the ethics committee report must be added.
- Manuscripts submitted to **JAME** are sent to the reviewers after being checked with the "iThenticate" plagiarism software to see if they are partially or completely copied (plagiarism) from another study. Revision is requested from the authors for the manuscripts that result in high plagiarism (**15% and above**). If the necessary revision is not made within **15 days**, the manuscript is rejected.
- Within the knowledge of the editor-in-chief and relevant editors, it has the authority not to publish articles that do not comply with the terms of publication, to return them to the author for revision, and to arrange them in style. All manuscripts submitted to **JAME** are sent to at least **two reviewers** after the initial review of the editors in chief, section editors, and editors related to the study issue with respect to formatting and content. After having positive feedbacks from both of the reviewers, the manuscripts are published. In case of having one positive and one negative feedback from the reviewers, the manuscript is sent to a **third reviewer**. Identities of authors are kept in the posts to be sent to the reviewers (**Double-blind peer review**). In addition, the authors are not informed about the reviewer
- The review process is carried out by the **Editor-in-Chief**. Even if it is approved by the reviewers, a publication that is not approved or accepted by the editor-in-chief cannot be published in the journal. The author or authors cannot create an obligation on the journal and other bodies on this matter.
- The **Editor-in-Chief** has **7 days** for the appointment of the reviewers after the arrival of the manuscript. While he/she appoints the reviewers, he/she takes the views of the section editor

and the other editors related to the study issue. The manuscripts sent to the reviewers for evaluation are expected to be answered within **4 weeks**. In case this is overcome, the editor makes a new reviewer appointment and withdraws the request from the former reviewer.

- The author must make required changes within **4 weeks** after the decision of "Revision required".
- Copyright of all published studies belongs to **JAME**.
- **No copyright payment** is made.
- The opinions expressed in the articles published in the journal bind the authors. All legal responsibility of the articles belongs to their authors.
- No study has differentiation or superiority from another study. Each author and study has the same rights and equality. No privileges are recognized.
- Manuscripts submitted for publication in our journal must be prepared according to the rules of spelling of the journal. Spelling and template are included in the "Author Guidelines" heading.
- Manuscripts submitted for evaluation must not exceed maximum number of pages stated in the **AUTHOR GUIDELINES** section after they are prepared according to the specified template. The abstract of the manuscript should not exceed **300 words** and a **minimum of 3 and maximum of 7 keywords** should be written.

### **3. MANUSCRIPT FORMAT**

It is important that the manuscripts sent to the journal are prepared in accordance with the writing rules. After the editorial review, the evaluation process will not be initiated for manuscripts that are prepared without considering these rules.

Research Articles (**max. 25 pages**) and Critiques of Previously Published Research Papers (**max. 15 pages**) should in general have sections with the headings numbered consecutively.

#### **Cover Letter**

Cover Letter is optional and up to the author's decision.

#### **Title Page**

The title page uploaded by the authors to the system should **not contain any information about the authors**. Authors must prepare their names, titles, detailed institution information, e-mail addresses

and ORCID IDs in title page as a separate file and upload it to the system as a second file outside of the manuscript. **Corresponding author** who will contend with correspondence at all stages of refereeing and publication, also post-publication should also be clearly stated. **Acknowledgments, details of funding sources, conflict of interest statement along with data ethics statement** should also be provided in the title page.

### **Copyright Transfer Form**

The **Copyright Transfer Form** signed by all authors must also be added during the upload of the article files to the system. The review process will not be initiated for studies that are missing any of these files (cover letter is optional) and are not prepared properly.

### **Authorship**

The list of authors should be clearly illustrated who contributed to the work and to what extent. Please refer to the journal's Ethical Responsibilities of Author(s) section available under the ETHICAL RULES.

### **Acknowledgments**

Contributions from anyone who does not meet the criteria for authorship should be listed, with permission from the contributor, in the **Acknowledgments** section.

### **Funding**

All funding sources should be provided in the **Acknowledgments** section. Authors have the responsibility to accurately state their funder designation. For further details, please check the Open Funder Registry for the correct nomenclature: <https://www.crossref.org/services/funder-registry/>.

### **Conflict of Interest Statement**

Authors should provide a conflict of interest statement. For details on what to include in this section, see the section 'The Ethical Responsibilities of Author(s)' in the ETHICAL RULES. Authors should ensure they liaise with all co-authors to confirm agreement with the final statement.



## Data Ethics Statement

Authors might be asked to submit the raw data of their study together with the manuscript for editorial review unless they are confidential. If there exist any restrictions on the dissemination of the data, authors should state that the research data is confidential. In the case of a requirement of an ethical approval regarding the use of their data, authors should also include an ethical declaration.

## Plagiarism and **iThenticate** Report

All manuscripts submitted to **JAME** are reviewed through **iThenticate** software before publishing. The maximum acceptable similarity rate is **15%**. Manuscripts should be uploaded with an **iThenticate** report. Manuscripts which exceed these limits are analyzed in detail and if deemed necessary returned to the authors for revision or correction, if not they could be rejected to be published if any plagiarism or unethical behavior is detected.

## Manuscript Checklist

The Manuscript Checklist is to be completed and uploaded with the manuscript at submission by authors. Incomplete submissions will not be put into the peer-review.

## Main Text Style

- The preferred format for submitting manuscripts online is Microsoft Word (.doc or .docx) or PDF format. If your original document is in LaTeX format, please submit it as a PDF. If the paper is accepted, you will be asked to submit the source file (.tex file) including all figure and table files referenced in the main .tex file. If you are using TeX or LaTeX, please ensure that your source file can be compiled using only standard libraries. Please also note that the manuscript must be written **single spaced** and margins should be 2,5 cm for all sides of the page.
- The total length of manuscript submitted must not exceed **25 pages** (A4) for Research Articles and **15 pages** for Critiques of Previously Published Research Papers.
- The manuscript, which does not show the names of the authors, must include the following: Title, Abstract, Keywords under the abstract, **JEL codes**, introduction, main text, conclusion, references and appendix.

- No footer, header or page numbers required.
- The manuscript language is **English**.
- Each manuscript must include abstract, no more than **300 words**.
- **At least 5 keywords** must be written below the abstract.
- Abstract, keywords and JEL codes must be written in Times New Roman 10 font size and single spaced. It should be in italic letters.
- The main texts should be written in Times New Roman 12 font size and single spaced. The first line of the paragraph should be shifted by 1,25 cm from the left margin. Paragraph spacing after a single paragraph (6 nk) should be given.
- All the headlines, set in the midst, should be written in bold, in Times New Roman 12 font size and 1,5 spaced.
- Headings and subheadings must be numbered 2., 2.1., 2.1.1. as etc decimally with bold letters. All headings should be written in bold but only the first letters of the subtitles should be capital. Spacing before and after a heading (6 nk) should be given.

### **Figures and Tables**

**All the tables, figures and graphs** must be headlined and sequentially numbered. The titles of the tables and figures should be placed above the table or figures, and references belonging to table or figure should be under them. The headline must be written in Times New Roman 12 font and with bold letters. References for the tables (figure of graph) must be below the table (figure or graph) with a font size of 11 font.

### **Equations and Formulas**

1. Equations should be numbered consecutively and equation numbers should appear in parentheses at the right margin.

2. **All formulas** in the manuscript must be prepared and numbered using the formula.

## Citations in the Main Text

Citations in text must be done according to the **Harvard Reference Style**. In text citations, the author's last name and the year of publication (and page number of the publication if necessary) for the source must appear in the text:

- i. If the last name of the author is used, the publication date should be written in parenthesis.

Gürkaynak (2002) agree that chemical solutions ...

- ii. If the last name of the author is not used, the last name of the author, the publication year and page number of the publication must appear .

The last studies (Pınar 2003: 12)...

- iii. If there are two authors, last names of both of the authors should be written.

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- iv. If there are more than two authors, cite only the surname of the first author followed by "et al."

...asserted by Öztoprak et al. .. (1999)

- v. If an author has more than one publishment in the same year, different symbols (i.e. a,b,c..) must be used with the years.

...result of the studies made by Bozbey et al (2003a)

- vi. If the resource is anonymous the word "anon" must be used.

...the realities spoken in recent times (Anon 1998: 53) ...

- vii. if a newspaper article with an unknown writer is used, name of the newspaper, date of publication, page number should be written.

The floods occured in the region effect the structural features (Atlas 1998: 6)

viii. The studies made use of thesis, alphabetically ordered according to the surnames of the writers. The name of the magazine, book or booklet, etc. should be in italic and bold letters.

ix. For Internet resources, the name of the writer should be shown as mentioned before. If no writers name, the name of the resources and the date must be given

Some knowledge takes place about the bazaar (İMKB 23.06.2003)

x. For the internet resources with unknown writers URL-sequence number and year should be written as follow:

(URL-1, 2003), (URL-1 and URL-2, 2003), According to URL-1 (2003)

## REFERENCES

References must be prepared as below:

### Books

SURNAME, First Letter of the Name. (Publication Year). *Name of Book*. Place of Publication: Publishing House, Edition, ISBN.

MERCER, P.A. and SMITH, G. (1993). *Private Viewdata in the UK*. London: Palgrave, Second Edition, ISBN: xxxx-xxxx

### Editorial Books

SURNAME, First Letter of the Name. (Publication Year). Name of the Chapter. in *Name of the Book*. Ed(s): First Letter of the Name. Surname & First Letter of the Name. Surname. Page Numbers of the Chapter, Place of Publication: Publishing House, Edition, ISBN.

STONE, E.F. (1986). Job Scope-Job Satisfaction and Job Scope-Job Performance Relationships. in *Generalizing From Laboratory To Field Settings*. Eds: E.A. Locke & C. Kahn. Lexington. pp. 189-206, MA: Lexington Books, First Edition, ISBN: 978-0669166408.

## **Translation Books**

SURNAME, First Letter of the Name. (Publication Year). *Name of the Book*. Translator(s): First Letter of the Name. Surname & First Letter of the Name. Surname. Place of Publication: Publishing House, Edition, ISBN.

BILLINGTON, D. (1975). *Betonarme Kabuk Yapılar*. Çevirenler: Hasan Kabataş & Mehmet Pultar. İstanbul: İTÜ Mimarlık Fakültesi Yayınları, ISBN: 1234-5678

## **Journals**

SURNAME, First Letter of the Name. (Publication Year). Name of Article. *Name of Journal*. Volume(Number), Page Numbers.

EVANS, W.A. (1994). Approaches to Intelligent Information Retrieval. *Information Processing and Management*. 7(2), 147-168.

## **Conferences**

SURNAME, First Letter of the Name. (Publication Year). Name of Report. *Name of Conference*. Date and Conference Place, Place of Publication: Publishing, Page Numbers

SILVER, K. (1991). Electronic Mail: The New Way to Communicate. *9th International Online Information Meeting*. 3-5 December 1990, London, Oxford: Learned Information, 323-330.

## **Thesis**

SURNAME, First Letter of the Name. (Publication Year). *Name of Thesis*. Master's Degree/Doctorate, Name of Institute

AGUTTER, A.J. (1995). *The Linguistic Significance of Current British Slang*. Thesis (PhD). Edinburgh University.

### **Institution / Organization Publications, Reports**

INSTITUTION NAME. (Publication Year). *Name of the Report*. Ed(s) (if there is): First Letter of the Name. Surname. Publication Number, Place of Publication: Publishing House, Edition, ISBN (if there is).

DİE (1972). 1970 *Binalar Sayım*. Yayın No: 647, Ankara: Devlet İstatistik Enstitüsü.

### **Newspaper and Journal articles with an unknown author**

NEWSPAPER/JOURNAL NAME (Publication Year). *Title of the Paper*. Publication Date, Web Address (if there is) Date Accessed (if there is).

ECONOMIST (2003). *The United States and the Americas: One History in Two Halves*. 13 December 2003.

### **Maps**

SURNAME, First Letter of the Name. (Publication Year). Title, Scale, Place of Publication: Publishing.

MASON, J. (1832). Map of The Countries Lying Between Spain and India. 1:8.000.000, London: Ordnance Survey.

### **Web Pages**

SURNAME, First Letter of the Name. (Year). Title [online], (Edition). Place of Publication. Web address: URL [Date Accessed: ].

HOLLAND, M. (2002). Guide to Citing Internet Sources [online]. Poole, Bournemouth University, [http://www.bournemouth.ac.uk/library/using/guide to citing internet sourc.html](http://www.bournemouth.ac.uk/library/using/guide_to_citing_internet_sourc.html), [Date Accessed: 4/11/2020].

## APPENDICES

Appendices (if there exist) will be published after the References. They should be integrated into the manuscript file during the submission.

### **4. SUBMISSION PREPARATION CHECKLIST AND COPYRIGHT NOTICE**

As part of the submission process, authors are required to check off their submission's compliance with all of the following items, and submissions may be returned to authors that do not adhere to these guidelines.

- The text complies with the style, bibliographic rules and other issues specified in the Author's Guidelines.
- During the submission of the paper, I undertake to fill in all the names, titles, institutions, ORCID ID information and contact information of the all authors. I declare that I will upload this information as a separate file during the registration of the article to the system.
- I promise that the copyright agreement will be signed by the authors with a wet signature and uploaded during the registration of the article to the system.
- The full text file, which does not contain any information about the authors, has been prepared as blinded to the referees and ready for submission.
- In addition to the parts of the article, title, abstract, keywords and JEL Codes are also included in the full text file.

**Please click on the link below to access the [MANUSCRIPT CHECKLIST](#).**

**Please see the author [COPYRIGHT FORM](#).**

### **5. SUBMISSION PROCESS**

To submit a manuscript you should click on the submission tab available on our website.

# Journal of Applied Microeconometrics



## Submissions

[Login](#) or [Register](#) to make a submission.

Then to login in and register to the system, please click the link below. If you are already registered, you can use your current username and the password to log in:

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Once you log in to the system, you would be asked about the type of your submission. You could click on the Section part to choose: a) Original Article, b) Special Issue, c) Critique, d) Case Study Article, e) Book review, f) Letter to the Editor and g) Invited Article.



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Articles must be submitted to one of the journal's sections. \*



### Submission Requirements

You must read and acknowledge that you've completed the requirements below before proceeding.

- The text complies with the style, bibliographic rules and other issues specified in the Author's Guidelines.
- During the submission of the paper, I undertake to fill in all the names, titles, institutions, ORCID ID information and contact information of the all authors. I declare that I will upload this information as a separate file during the registration of the article to the system.
- I promise that the copyright agreement will be signed by the authors with a wet signature and uploaded during the registration of the article to the system.
- The full text file, which does not contain any information about the authors, has been prepared as blinded to the referees and ready for submission.
- In addition to the parts of the article, title, abstract, keywords and JEL Codes are also included in the full text file.

If all submission requirements are fulfilled, you should declare that your submission meets all requirements.

You should then upload your manuscript along with other supporting documents (i.e. Title Page (optional), Cover Letter (optional), iThenticate Report (compulsory), Manuscript Checklist (compulsory) and Copyright Form (compulsory) by clicking on Add File:

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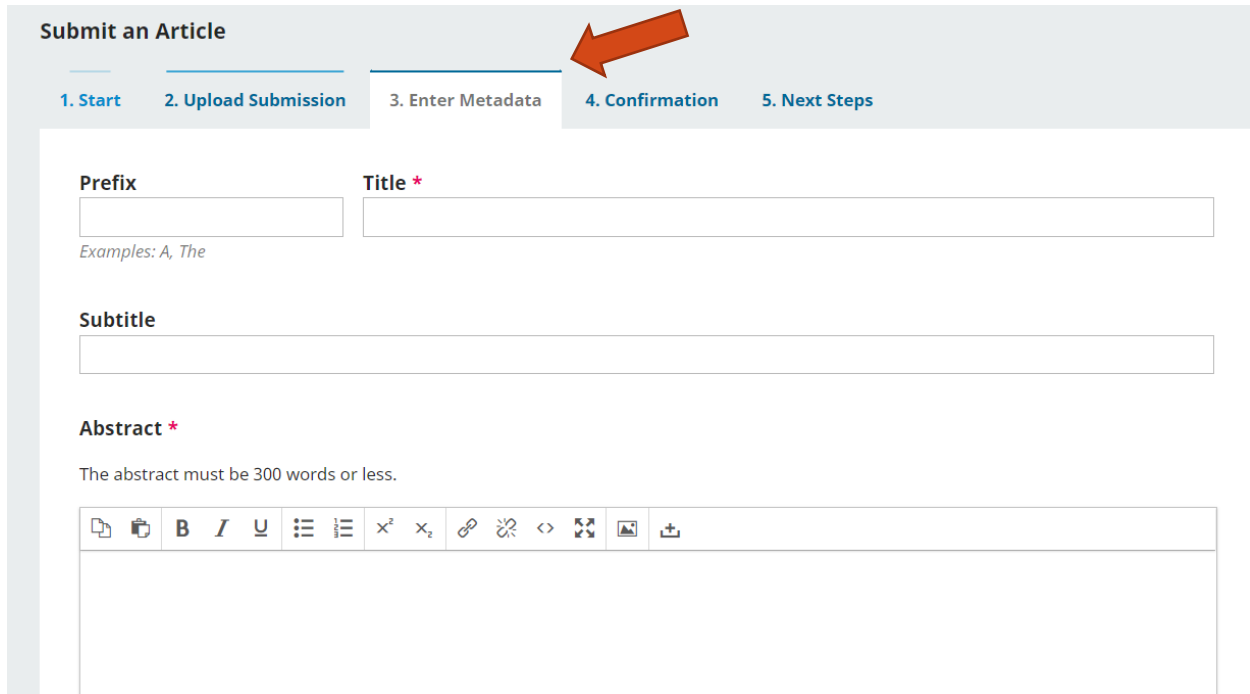
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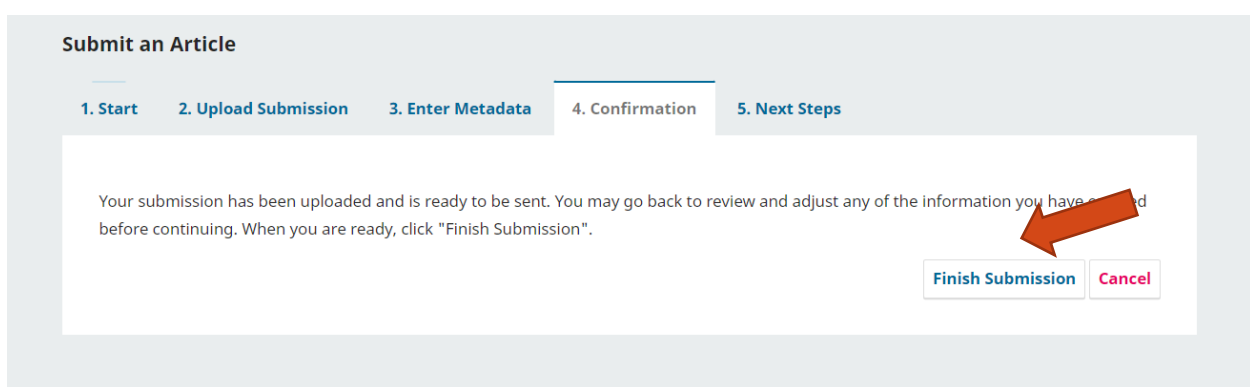
*Examples: A, The*

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**Abstract \***

The abstract must be 300 words or less.



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Your submission has been uploaded and is ready to be sent. You may go back to review and adjust any of the information you have entered before continuing. When you are ready, click "Finish Submission".

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Once you finalize your submission, then the Editor in Chief and the Co-Editor would make an initial assessment regarding the requirements of JAME. If all requirements are fulfilled, then the Editor would assign an Associate Editor to the manuscript to assess manuscript quality, obtaining peer reviews, requesting revisions where appropriate, and making recommendations to the journal Editor about acceptance or rejection of a manuscript. Once reviewers are assigned, the typical period allowed for reviewers is 4 weeks but note that it can be modified during the editorial process.

Reviewers make one of the following recommendations to the AE:

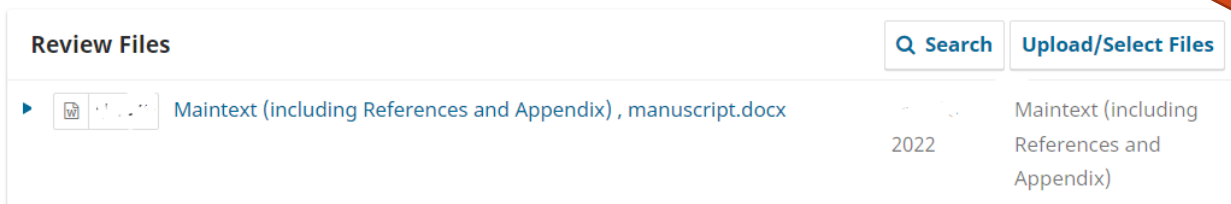
a) Accept submission

- b) Revisions required
- c) Resubmit for review
- d) Resubmit elsewhere
- e) Decline submission.



Additionally, reviewers are asked to provide significant commentary for authors and are also provided space to make comments intended solely for the editors. If a paper is not suitable for publication it will be returned to you with a statement of reasons for rejection. You may appeal if you believe an erroneous or unfair judgment has been made. A letter to the Editor-in-Chief presenting reasons why the decision should be reconsidered will be subjected to due consideration.

After the review, you are notified by an email for revision in accord with suggestions made by the reviewers and the AE. At the completion of each round of the peer review process, you receive a formal letter from the AE that includes notes from the Peer Reviewers.

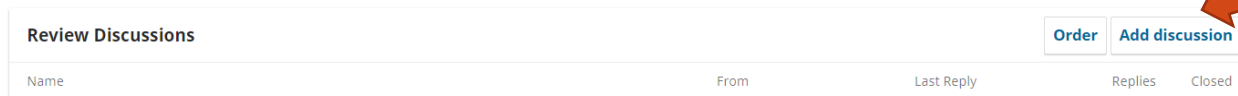
**We kindly require each author to submit the revised version of the manuscript and highlight the changes that are made according to the suggestions of the reviewers.** The author must upload the revised manuscript to the online system within **4 weeks**; otherwise the author will be notified that the paper will be considered withdrawn. The revised version of the manuscript and any replies to the reviewers should be uploaded to the “Review Files” section on the journal system.



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In the meantime, any discussions or minor revisions are required, then you should write to the associate editor) via the “Discussion” section during the round of review.



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